

# Customer Proof Form

## PLEASE READ PROOF CAREFULLY

If it meets with your approval, check off the “**APPROVED**” block and sign your name on the authorized signature line. If any corrections are required, please mark LEGIBLY on the proof (*do not write correction of changes on any other copy if you are faxing the proof back*). Mark the block next to “**CHANGES/CORRECTIONS**” and we will make the desired revisions and submit another proof.

*Please note if significant changes are desired on original artwork there will be an extra charge for author's alterations.*

**IMPORTANT:** We cannot proceed with the printing of your order until this form is sent back to us either via e-mail or fax.

(AFTER APPROVAL YOUR JOB WILL BE PRINTED AS YOU SEE IT. WE WILL NOT BE RESPONSIBLE FOR ANY ERRORS WHEN A FINAL PROOF HAS BEEN APPROVED.)

\* Your job will be scheduled for delivery 10 working days after the final approval is given. A 15% Rush Charge may be added for projects needed before 10 working days.

*(\*May not be applicable if prior arrangements have been made or for larger printing jobs that require additional time.)*

Approved                      Authorized Signature \_\_\_\_\_

Changes/Corrections submit another proof

Comments:

Proof form can be e-mailed to: [printersc@verizon.net](mailto:printersc@verizon.net)

or

Faxed to: [\(856\) 935-5036](tel:8569355036)